

# Central Elementary

## School Supplies Program 2020-2021

Office Depot has partnered with Hampton School District to fulfill all your school supply needs at **discounted prices**. You can choose **online or in-store shopping**. Please consider our teachers' requests for specific items (brand, size, color) where noted. These lists are carefully and thoughtfully created. Providing your child with the appropriate supplies is greatly appreciated. **\*\* REMEMBER, this is not a school fundraiser and you can always purchase school supplies from any store that you choose. \*\*** See all three options for shopping below and on back. Supplies may become out of stock in late Aug. Place your order sooner than later to avoid this issue.

### Option 1: Office Depot Online Ordering

Order **ALL** school supplies needed (for all Hampton students grades K-12) for the school year **ONLINE** at **discounted prices** and have them sent **directly to your home** (with FREE shipping\*) in time for the start of the school year! In-store and online prices vary. Online prices may be higher for the convenience of having them shipped to your door.

#### **Register:**

**(Now K-12 is using one account, which means if you have a child in each school you only have to place one order! To do this, everyone must register again this year & create new user IDs. If you cannot recall your user info., create a new account or reset your password by emailing [Kirby.Dore@officedepot.com](mailto:Kirby.Dore@officedepot.com)**

1) Go online and **create a personal account** here:

<https://odams.officedepot.com/registrations/portal.php?a=59498517>

2) Click on "Create your account now!" and follow the instructions. Once registered, your name will appear in the upper right corner of the website.

#### **Shop:**

1) Go to Office Depot's business website <https://business.officedepot.com> and log into your account.

2) Click on "My Lists" at the upper right side of the page for all of the grade level shopping lists. Select your child's grade and a list of pre-selected items and options will appear.

3) Check off the items you would like to order and place in your Shopping Cart. (You also have the option to go "off-list" and purchase specific items not included on the suggested list.)

#### ***\*Note:***

*If you spend less than \$50 you will also need to email [Kirby.Dore@officedepot.com](mailto:Kirby.Dore@officedepot.com) . Give her your User ID & mention Central School to receive free shipping & our school's discounted rate. **Please be patient as this may take up to one day to receive a response.***

4) Proceed to checkout. Submit your order (or save it for later by clicking "Place Order on Hold" at the bottom of the page). Please note, items may ship in several different boxes over a few days.

## Option 2: Office Depot In-Store Purchases

Shop for **ALL** school supplies needed for the school year **IN-STORE** at **discounted prices!** School Shopping Lists are available at the McIntyre Office Max for Hampton parents to access for the lowest price (store sale or online discount). Just be sure to mention that you are a Hampton parent at check out.

If you are going to an Office Depot/Office Max store other than the McIntyre Office Max, be sure to provide them with Central's Store Purchasing Number: **8012 442 7936** to receive the best prices (online or in-store) at check out.

### **Shop:**

Visit an Office Depot or Office Max store and use the Central's Store Purchasing Number: **8012 442 7936** or mention that you are a Hampton parent at the McIntyre store and they will provide the best price at checkout.

Be aware that the in-store prices vary from the online prices. Having this store purchasing number with you will help ensure you receive the best prices and prevent frustration at checkout.

### **SPECIAL BONUS FROM OFFICE DEPOT:**

Either discounted option (ONLINE OR IN-STORE) is available ALL YEAR! With this program, you can order all your school/home/office supply needs through this account--- saving yourself time and money.

If you have any questions please contact your Office Depot Account Manager:  
Kirby Dore at 1-855-337-6811 ext 16518  
[Kirby.Dore@officedepot.com](mailto:Kirby.Dore@officedepot.com)

## Option 3: Shop for Supplies at Any Store You Choose

You are not obligated to purchase supplies from Office Depot. This is NOT a fundraiser for our schools. The Hampton School District has a partnership with Office Depot that provides discounts to parents of Hampton students. Shopping at Office Depot also provides consistency in supplies within the classroom but it is not a requirement. You may use the Supply List found on [www.ht-sd.org](http://www.ht-sd.org) under the Central Elementary page and purchase supplies from any store that you choose.