

The Board Report

August 5, 2019



Disclaimer: *The Board Report is a synopsis of the Hampton Township School Board meetings and is not intended as a replacement for any official Board minutes.*

~ A Tradition of Excellence ~

The Hampton Township Board of School Directors

Bryant Wesley II, Esq.

Mrs. Jill Hamlin

Ms. Denise Balason

Mrs. Pamela Lamagna

Mrs. Mary Alice Hennessy

Mrs. Gail Litwiler*

Mr. Robert Shages

Mr. Greg Stein

Mr. Lawrence Vasko

Board President

Board Vice President/Personnel Chair

Board Secretary/Facilities Chair

Transportation Chair

Student Affairs Chair

Educational Programs Chair

Board Treasurer/Policy & Legislative Affairs Chair

Technology Chair

Finance Chair

*** Denotes members participating via teleconference call/video.*

**Denotes members not in attendance.*

Members of Administration in Attendance

Dr. Michael Loughead

Dr. Rebecca Cunningham

Ms. Shari Berg

Mr. Rick Farino

Dr. Colleen Hannagan

Mr. Jeff Kline

Dr. Jacquelyn Removcik

Superintendent of Schools

Assistant Superintendent of Schools

Communications Consultant

Supervisor of Buildings and Grounds

Poff Elementary Principal

Director of Administrative Services

Director of Curriculum, Instruction and Assessment

Public Comment

The Board provides the opportunity for members of the public to address the Board about issues appearing on the agenda, as well as issues affecting the District. In accordance with Policy No. 903, individuals wishing to address the Board will be asked to state their name, address and group affiliation, if applicable.

- Dr. Amick, High School Assistant Principal, addressed the Board to thank them for the past five years and said he has considered himself to be very fortunate to have been a part of Hampton. Mr. Wesley thanked him for his years of service with Hampton and wished him luck in his new role as a curriculum director in another school district.

Committee Reports

FACILITIES

Old Business

Fridley Field Track/Turf Replacement Project Update

Mr. Durkin of VEBH Architects reported on the progress of the Fridley Field Track and Turf Projects. He noted the following:

Turf:

- 1) The turf was delivered recently and will be installed over the next several weeks. There will be a progress meeting with the installer tomorrow (August 6th). He noted that the expected completion date is August 23rd. This completion date will ensure that the field will be playable for the first football home game on September 6th.
- 2) He noted that there will be several change orders (both additional work and credits).
- 3) The District received an upgraded turf product due to the inability of the manufacturer to deliver the specified turf. The upgraded turf has superior fiber & construction.

Track:

- 4) He noted that the track surface will be installed in mid-September in coordination with the use of Fridley Field by the district athletic teams.
- 5) He noted the Pennsylvania Soil and Rock survey showed that the existing base for the Track portion was solid; these results will result in a credit change order. The new asphalt base for the new track surface has been installed.

Scoreboard:

- 6) The existing scoreboard will be relocated to the new location as specified in the bid documents and completed shortly.
- 7) There will be a minor change order for the scoreboard supports as a result of the analysis completed by Pennsylvania Soil and Rock.

PlanCon A - HHS Project Update

Ms. Cassi Renninger of VEBH Architects provided an update on the PlanCon Process as it pertains to a potential high school project. She noted that the District attempted to enter the old PlanCon que on July 1, 2019; however, because the state did not lift the moratorium which was in place, districts across Pennsylvania were not able to submit to the PlanCon process this year.

However, Senate Bill 700 / Act 70 was approved by the State on July 2nd. Act 70 will provide a “new” PlanCon process beginning July 1, 2020. PDE’s Division of Facilities will be updating the procedures between now and July 1, 2020.

The new program should work with the tentative Hampton timeline as the Pennsylvania Department of Education (PDE) noted that the primary date for qualification is the project construction contract date (not the design dates). Hampton’s tentative timeline will work well with the new program as it is certain that there will not be construction

contracts awarded before July 1, 2020 with a 12-14 month design period.

Mr. Vogel of PDE's Division of Facilities offered to use Hampton's PlanCon submission as a "test case" to provide HTSD an estimated amount of reimbursement under the new Act 70 program. This review should be completed in a few weeks.

Central Elementary Roof Replacement Project Update

Mr. Farino provided an update on the Central Roof Project. He noted that the contractor will be on site this Friday, August 9th. Bi-weekly contractor meetings will begin on August 14th and the project should be completed by the specified date of October 31, 2019.

EDUCATIONAL PROGRAMS

Action Items

2019-2020 HTSD District Goals

Dr. Loughead presented a revised draft of the District Goals, which were developed during the Administrative/ Board Retreat this summer. The District is focusing on the larger areas of Teaching and Learning; Wellness, Well-being, and Safety; Community Engagement; and High-Quality Facilities. Several goals have been developed to support each of these larger areas. Mrs. Hennessey suggested revising some of the language in the goal statements so that the goals are clear to all of the stakeholders.

2019-2020 HTSD Assessment Schedule

Dr. Removcik provided an overview of the grade level assessments planned for the upcoming school year. The only notable change is the move to AIMS WebPlus for Kindergarten instead of the Star 360 tool used previously.

New Business

Elementary Enrollment Update

Dr. Loughead provided the Board with an update on the enrollment figures for all three elementary schools. Total elementary enrollment for the 2019-2020 School Year is estimated at 1,157 as of this evening. This total is a slight decrease from the enrollment figures for 2018-2019, which totaled 1,169 students. He noted the one grade level being watched closely was second grade at Poff. At present, 53 students are enrolled, and Dr. Loughead said he is recommending a class-size reduction, long-term substitute teacher be added at Poff Grade 2, which will reduce class sizes to around 17-18 students. This position was already in the budget. It was explained that a .5 Kindergarten teacher is being added at Wyand to accommodate the need for an extra section of Kindergarten. Dr. Loughead said the fourth grade classrooms at all of the schools have slightly higher class size numbers than the primary grades, but said the district focus has been on keeping smaller class sizes in grades K-3.

PERSONNEL

RESIGNATIONS:

1. Accept the resignation of Dr. Michael Amick, who is resigning after five years with the District, effective August 21, 2019. (Dr. Amick is an Assistant Principal at Hampton High School.)
2. Accept the resignation of Mrs. Carol Huerbin, who is resigning after three years with the District, effective August 15, 2019. (Mrs. Huerbin is a Health Office Nurse.)
3. Accept the resignation of Mrs. Sandy Winters, who is retiring after 20 years with the District, effective July 30, 2019. (Mrs. Winters is a Class IV Library Assistant at Hampton Middle School.)

TEACHERS:

4. Approve Mrs. Diane Fierle's request for a Professional Development Sabbatical from September 30, 2019 through February 17, 2020 returning to the District on February 18, 2020. (Mrs. Fierle is the Librarian at Hampton Middle School.)

5. Approve Mrs. Samantha Kron as a TPE .50 Kindergarten Teacher at Wyland Elementary School effective August 19, 2019. Salary is Bachelor's Step-2, \$57,862 (pro-rated to \$28,931). (This is a new position.)
 6. Approve Mrs. Susan Lindsay as a TPE .50 Kindergarten Teacher at Central Elementary School effective August 19, 2019. Salary is Master's Step-2, \$60,112 (pro-rated to \$30,056). (Mrs. Lindsay is replacing Mrs. Mary Mlinarich's position.)
 7. Approve Mrs. Lauren Humbert as a TPE Grade 3 Teacher at Poff Elementary School effective August 19, 2019. Salary is Master's Step-2, \$60,112. (Mrs. Humbert is replacing the open position created by Mr. Joe Brasile's retirement. The open position was transferred to Poff.)
 8. Approve Mr. Corey Vasbinder as a TPE Physical Education Teacher at Hampton Middle School effective August 19, 2019. Salary is Bachelor's Step-2 +12, \$58,612. (Mr. Vasbinder is replacing Mr. Gary Wilson.)
 9. Approve Mrs. Patricia Pozza as a PE .50 Special Education Teacher at Wyland Elementary School effective August 19, 2019. Salary is Master's Step-2, \$60,112 (pro-rated to \$30,056). (Mrs. Pozza is replacing Ms. Bailey Elbin's part-time position at Wyland Elementary School.)
 10. Approve Ms. Claire Aloe as a TPE Social Studies Teacher at Hampton High School effective August 19, 2019. Salary is Master's Step-2, \$60,112. (Ms. Aloe is replacing Mr. Tom Tobin.)
 11. Approve Mrs. Margaret Melber as a TPE English Teacher at Hampton High School effective August 19, 2019. Salary is Master's Step-1, \$49,038. (Mrs. Melber is replacing Ms. Michele Soergel.)
 12. Approve Ms. Katey Yurchick as a TPE .50 Special Education Teacher at Central Elementary School effective August 19, 2019. Salary is Master's Step-1, \$49,038 (pro-rated to \$24,519.) (Ms. Yurchick is replacing Ms. Bailey Elbin's part-time position at Central Elementary School.)
 13. Approve Mrs. Elizabeth Barnes as a PE Special Education Teacher at Hampton High School effective August 19, 2019. Salary is Master's Step-2, \$60,112. (Mrs. Barnes is replacing the open position created by Mr. Michael Zdinak's move to Poff.)
 14. Approve Miss Mary Davis as a Long-Term Substitute Grade 6 Reading Teacher at Hampton Middle School for the first semester of the 2019-2020 School Year, effective August 19, 2019. Salary is \$32,500, pro-rated. (Miss Davis is a substitute for Mrs. Kimberly Steinberger.)
 15. Approve Miss Mary Davis as a Building Substitute at Hampton Middle School for the second semester of the 2019-2020 School Year. There is no change in salary.
 16. Approve Ms. Justine Borst as a Long-Term Substitute Grade 5 Teacher at Poff Elementary School for the 2019- 2020 School Year. Salary is \$32,500. (This is a Class-Size Reduction Teacher position for the 2019-2020 School Year.)
 17. Approve Ms. Rebecca Schratz as a Long-Term Substitute Mid-Level Science Teacher at Hampton Middle School from August 19, 2019 through approximately November 18, 2019. Salary is \$32,500, pro-rated. (Ms. Schratz is a substitute for Mrs. Julia Lang.)
 18. Approve Ms. Jessica Morris as a Long-Term Substitute Grade 7 Mid-Level Math Teacher from August 19, 2019 through approximately November 21, 2019. Salary is \$32,500, pro-rated. (Ms. Morris is a substitute for Mrs. Rebecca Heller.)
 19. Approve Ms. Hannah Dunlap as a Long-Term Substitute English Teacher at Hampton High School for the 2019-2020 School Year, effective August 19, 2019. Salary is \$32,500. (Ms. Dunlap is a substitute for Mrs. Kelly Emmett.)
 20. Approve Mr. Kieran Vora as a Building Substitute at Hampton High School for the 2019-2020 School Year. Salary is \$21,500. (This is an annual position.)
- PARAPROFESSIONAL/SECRETARY:
21. Approve Ms. Carolyn McQuaide as a Class III Paraeducator at Wyland Elementary School effective August 19, 2019. Salary is \$16.61 per-hour for the 60-day probationary period and \$16.86 per hour thereafter. (Ms. McQuaide is replacing Mrs. Julie Hartenstein.)
 22. Approve Ms. Addeline Devlin as a Class III Paraeducator at Hampton High School effective August 19, 2019. Salary is \$16.61 per-hour for the 60-day probationary period and \$16.86 per hour thereafter. (Ms. Devlin is replacing Mrs. Janice Parker.)
 23. Approve Mrs. Janice Wolff as a Class II Clerical Paraprofessional at Hampton High School effective August

19, 2019. Salary is \$15.26 per hour for the 60-day probationary period and \$15.51 per hour thereafter. (Mrs. Wolff is replacing Mr. Carl Schultz.)

24. Approve Mrs. Sharon Whelan as a Class III Paraeducator at Hampton High School effective August 19, 2019. Salary is \$16.61 per hour for the 60-day probationary period and \$16.86 per hour thereafter. (Mrs. Whelan is replacing Mrs. Diana Wood.)

CUSTODIAN

25. Approve a change in status for Mr. Randy Yester moving from the Night Lead Custodian 10 month/8 hour position at Hampton Middle School to a 12 month/8 hour position at Hampton Middle School effective July 1, 2019. Hourly rate is \$24.58. (Mr. Yester replaced Mr. Dave Chalmers.)

26. Approve Ms. Dawn Mesnar moving from a 10 month/7 hour position at Central Elementary to a 12 month/8 hour Head Custodian position at Hampton High School effective July 1, 2019. Hourly rate is \$26.44. (Ms. Mesnar replaced Ms. Debbie Alderman.)

27. Approve the 2019-2020 Night Lead Custodians as listed below:

Custodian	Building/Shift	Hourly Rate as per the CBA
Mr. Chuck Richards	Hampton High School	\$24.96
Mr. Doug Huber	Hampton High School (Third Shift)	\$24.84
Mr. Joshua Lavery	Hampton Middle School	\$23.90 (effective 8/16/2019)
Mr. Wayne Lavery	Central Elementary School	\$24.84
Mr. Joe Petrovich	Poff Elementary School	\$24.84
Mr. Sam Endlich	Wyland Elementary School	\$24.84

28. Approve Ms. Yanssens as the 2019-2020 10 month/40 hour per week District-wide Custodial Substitute for the 2019-2020 School Year at an hourly rate of \$13.00 per hour. (This is an annual position.)

OTHER:

29. Approve a 3% salary increase for the Safety & Security Specialist for the 2019-2020 School Year.

30. Approve Mrs. DeeDee (Dorothy) Dorenkott as a Long-Term Substitute Class VI Administrative Assistant to the High School Principal effective July 1, 2019 to a date to-be-determined. Salary is \$19.72 per hour. (Mrs. Dorenkott is a substitute for Mrs. April Richards.)

31. Approve Mrs. Stephanie DeMino as a Health Office Nurse for the District (based at Wyland Elementary), effective August 19, 2019. Salary is \$21.17 per-hour. (Mrs. DeMino is replacing Mrs. Carol Huerbin.)

32. Approve Mrs. Jacqueline (Maxson) Garcia as a Health Office Nurse for the District (based at Hampton Middle School), effective August 19, 2019. Salary is \$21.17 per-hour. (Mrs. (Maxson) Garcia is replacing Mrs. Jamie Glogowski's position.)

33. Approve Mrs. Joell McMonigal as a co-chair Jr. Garden Club Sponsor for the 2018-2019 School Year.

34. Approve the following Extended School Year Teachers at \$32.00 per hour effective July 1, 2019:

Teacher	Subject
Nancy D'Angelo	Physical Education
Paige Kincaid	Speech/Language Teacher
Lauren Astwood	Teacher Substitute

35. Approve the following Extended School Year Paraeducators at \$13.00 per hour effective July 1, 2019:

- Lauren Astwood
- Adrianna Bielby
- Addeline Devlin

SUPPLEMENTALS:

36. Approve the following Building/Coaching Supplemental positions for the 2019-2020 School Year, at a rate of \$136 per point:

NAME	POSTITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Shannon Shaffer	Band Assistant 3	HS	24	20/25	\$3,264
Jessica Schrom	Volleyball Head MS Coach	MS	23	15/23	\$3,128
Dainen Holler	Volleyball Assistant MS Coach	MS	14	10/14	\$1,904
Kieran Vora	HS Auditorium Manager	HS	17	17	\$2,312
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Joseph Bayer	*Certified Pool Operator	HS			\$200
Tim Schogren	*Certified Pool Operator	HS			\$200
Joseph Bayer	*Certified Public Pesticide App.				\$200
Tim Schogren	*Certified Public Pesticide App.				\$200

**Annual District Custodial Supplemental Certified Positions*

STUDENT AFFAIRS

Action Items

2019-2020 Elementary Parent Handbook

Mrs. Hennessey presented the 2019-2020 Elementary Parent Handbook and noted a copy of the handbook was available in the Board packet on the District website.

Act 80 Day Submission

Dr. Loughead explained that the District has submitted Nov. 8, 2019 as an Act 80 Day for approval by the state Pennsylvania Department of Education. He said the District also is doing an in-depth study of the newly PDE approved flexible instructional days that could reduce the number of snow make-up days required under the new law.

HHS FBLA Trip

The High School FBLA is requesting permission to take a field trip to Chicago, IL from April 22-26, 2020.

New Business

YMCA Wrap Program Update

Dr. Hannagan provided the Board with an update on the YMCA before/after school care program and the new YMCA Kindergarten Wrap Program. She said the YMCA program is serving 48 families with 56 total students in the before/after school care and the new Kindergarten wrap program. There were four students on the wait-list for 2019-2020 School Year that can now be offered enrollment in the YMCA Wrap program. This will allow all parents that wanted their Kindergarten students to participate in the YMCA Wrap program the opportunity to do so. Dr. Hannagan is checking with these families to see if they are still interested in participating in the program.

PA State Budget Summary

Mr. Kline presented a summary of the final 2019-20 Pennsylvania State Budget allocations to Hampton Township School District. The total allocations for basic education, special education and the ready-to-learn grant were \$4,148 less than the original state budget and the HTSD adopted budget and \$114,355 more than the 2018-19 allocations. The total subsidy increase to Hampton of \$114,355 is 1.65% which is substantially lower than the publicized education increases of 3% to 4% in the state education budget.

2019-2020 Allegheny County School District Millage Rates

Mr. Kline presented the summary of the 2019-20 millage rates for the 42 Allegheny County Schools. Hampton's 2019-20 millage rate of 19.38 mills is the 7th lowest of the 42 districts. This is an improvement in ranking from the 2018-19 year, when Hampton's millage rate of 18.95 mills was the 9th lowest of the 42 districts. Hampton's 2019-20 millage rate is 3.30 mills or 14.55% lower than the average millage rate of 22.68.

Electricity Commodity

Mr. Kline stated that the District had issues renewing the electricity commodity contract with Direct Energy through the Allegheny Intermediate Unit Consortium. The consortium program provides individual pricing for electricity to the participating Districts based on their usage patterns. Hampton attempted to renew for one year in December 2018 at a rate of 6.62 cents/kwh and was told by Direct Energy the next day that the price was invalid due to usage patterns. The updated price for one year was 7.23 cents/kwh. The District opted to move to a month-to-month rate through Duquesne Light, which has worked better than 7.23 cents. However, the District wants to lock-in prices for a period to prevent the risk of price variations.

Eric Ryan is proposing to issue an RFP to 12+ suppliers to receive no-obligation pricing for several periods of time. The Eric Ryan Corporation will only receive compensation if the District chooses one of the proposals.

POLICY/LEGISLATIVE AFFAIRS

Action Items

First Reading Policy No. 006: Local Board Procedures

Mr. Shages reviewed the proposed changes to this policy, which include a minor revision under item 14. Additionally, Act 39 also allowed school districts to amend Policy 006 so that school boards can discuss matters of safety and security in executive session; draft language is included in this first draft for the Board's review. Dr. Loughead stated that he had also asked the solicitor to review the draft policy for any additional recommended amendments.

First Reading Policy No. 249: Bullying/Cyberbullying

Dr. Cunningham reviewed proposed changes to Policy 249, including the addition of sections addressing discrimination/harassment, confidentiality, and retaliation. This policy is being considered for revision and approval as per the guidelines for review every three years.

TECHNOLOGY

Action Items

2019-2020 Hampton Online Academy Handbook

Dr. Cunningham provided the revised 2019-2020 Hampton Online Academy Handbook for the Board's review. The handbook has been revised to include the current school calendar, grading period start and end dates, and possible snow make-up days for the District.

TRANSPORTATION

Action Items

2019-2020 Transportation Routes and Rates

Mr. Kline stated that the District plans to mail bus notification postcards to non-public students/parents next week and plans to notify public school students/parents of their bus schedules and times through Infinite Campus on August 15th.

Public Comment

The Board provides the opportunity for members of the public to address the Board about issues appearing on the agenda, as well as issues affecting the District. In accordance with Policy No. 903, individuals who wish to address the Board are asked to state their name, address and group affiliation, if applicable.

- Mark Farabaugh asked about the term “paraeducator” on the personnel report. Dr. Cunningham said the District has renegotiated the contract with the Hampton Education Support Professionals Association (HESPA) and the title for this position has changed to Paraeducator as part of the new contract.

The meeting adjourned at 9 p.m. Mr. Wesley announced there would be an executive session for legal and personnel matters following adjournment. The next regularly-scheduled meeting will be held at 7:30 p.m. on Monday, August 12 in the Dr. Harold Sarver Memorial Library, HMS.