

The Board Report

March 2, 2020



Disclaimer: *The Board Report is a synopsis of the Hampton Township School Board meetings and is not intended as a replacement for any official Board minutes.*

~ A Tradition of Excellence ~

The Hampton Township Board of School Directors

Bryant Wesley II, Esq.
Mrs. Jill Hamlin
Ms. Denise Balason
Mr. Matt Jarrell
Mrs. Joy Midgley
Mr. Robert Shages
Mr. Greg Stein**
Mrs. Trisha Webb

Board President
Board Vice President/Transportation Chair
Board Secretary/Facilities Chair
Technology Chair
Personnel Chair
Board Treasurer/Policy & Legislative Affairs Chair
Finance Chair
Student Affairs Chair

*** Denotes members participating via teleconference call/video.*

**Denotes members not in attendance.*

Members of Administration in Attendance

Dr. Michael Loughead
Dr. Rebecca Cunningham
Ms. Shari Berg
Dr. Ed McKaveney
Mr. Jeff Kline

Superintendent of Schools
Assistant Superintendent of Schools
Communications Consultant
Director of Technology
Director of Administrative Services

Public Comment

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- Melanie Cummins stated that she had a question about school start times. She said her son attends Beattie and she does not think that it is fair that students like her son will not benefit from the later start times and will actually be in school for 45 minutes longer than other students who are not attending Beattie. She also said the times will impact a co-op job that he will be participating in because he would not be able to work a full morning. Dr. Loughead said the morning program at Beattie was the best option for HTSD students to ensure they had access to all of the programs that Beattie and Hampton offer. He said the original plan would have short-changed students who attended Beattie, which the District did not want to do. He acknowledged that it is not a perfect plan, but it is the most workable version of a later start time plan that was possible for HTSD. Ms. Cummins asked if there would be additional consideration worked out for students participating in the co-op, and Dr. Loughead said Mr. Heasley (Executive Director at Beattie) assured him Beattie would work with Hampton to ensure we have all the same opportunities. Dr. Loughead said some other northern area school districts are exploring later start times, and if more districts adopt later start times, Beattie may be able to adjust its start times as well, which would be beneficial for everyone.

Committee Reports

Student Affairs

New Business

Student Representatives' Report

Student representatives Kai Suyama and Luke Proviano provided the Board with the following information and updates:

- Luke said the goal for this year's Thon is \$60,000 and to date, they have raised \$26,000. Kai said a "Kids Corner" will be offered this year for elementary school students to help them get excited about the event. Games and movies will be happening in the auxiliary gym, auditorium, and LGI room for this age group. The Board was provided with a copy of the schedule for the evening. Opening ceremony for Thon will include guest speakers and will be held from 3-5 p.m. and community time will be from 5-8 p.m. Dr. Loughead asked the students to send him a flyer about the Kids Corner portion of the event and he would get them into the weekly packets for our three elementary schools. The flyer is available [here](#).
- Several students will be meeting with Senator Lindsay Williams to discuss issues from the students' perspective.
- Hues & Harmony will be held later this month and members of the Student Council will be there to sell ice cream to help raise money for Thon. Student Council representatives will also be providing T-shirts for the screenprinting station.

Action Items for Consideration

There are no action items for consideration this evening.

Coronavirus Update

Dr. Loughead said an informational email was recently sent home to parents reminding them about Hampton's policies on health and wellness, and providing some tips for preventing the spread of illness. He said that the District continues to monitor information from the Department of Education and the Department of Health, and that Hampton could utilize the flexible instruction days if there was a need. He noted that the CDC has recommended handwashing, as one of the most effective way to combat the spread of illness.

Technology

Action Items for Consideration

There are no action items for consideration this evening.

New Business

Website Advertising Presentation

Mr. Ernie Venezie and Mr. Bob Phillips from EDGEclick Advertising presented a proposal to the Board, outlining their website advertising program. EDGEclick has been in business since 2012, and currently they have about 30 school districts Statewide participating in the program. There is no expense to school districts to participate. Advertising is placed on the websites that meet criteria determined in advance by the school district. The school districts and EDGEclick each receive 50% of the revenue. Mr. Venezie and Mr. Phillips showed several of their school districts who have advertising on their website already, and noted that healthcare, real estate and higher education advertisements are the most common. Most ads run for ten months (August 15 through June 15), but they do offer other options. Dr. Loughead said Dr. McKaveney could work with EDGEclick to determine the least intrusive place for the advertisements on our website. Mr. Phillips said most clients put the banner ads at the very top of their websites so they are part of the website design but can easily scroll it out of the way. Based on analytics for HTSD's current website, Hampton could expect \$5,000 to \$7,500 annually in advertising revenue. If more traffic could be driven to the new website once it is launched this summer, the annual revenue could increase. The term for the service is for one year and can be ended with a 90-day notice from either party.

Facilities

Action Items for Consideration

Professional Services Proposal

The Board is being asked to approve a proposal from Civil & Environmental Consultants, Inc. for the 2nd phase of surveying services for the HS project in the amount of \$14,900.

Mr. Shages asked about the potential additional expenses included in the CEC proposal. Cassi Renninger of VEBH noted that she believes additional expenses would be minimal, but stated that she would follow-up with CEC to confirm.

Mr. Shages asked whether this survey would define the land boundaries between the Township and School District. Dr. Loughead noted that the survey would include these boundaries.

Pre-Renovation Hazardous Materials Survey

The Board is being asked to approve a proposal from PSI for pre-renovation asbestos and hazardous material testing for the HS project at the rates outlined in the proposal.

Mr. Shages asked whether all of the hazardous materials were removed in the 1999 renovation. Ms. Renninger noted that there are likely existing (pre-1999) "contained" materials, and while they pose no current threat to occupants of the building, the renovation project is an appropriate time to remove them. Mr. Kopar from PSI also noted that the testing is required due to the time that has lapsed since the previous renovation.

Old Business

High School Pool - UV System

Dr. Loughead said the UV system was installed on February 21 and has been working as expected. The system had to be turned off for a 24-hour period to correct a programming issue with the system, but it has been running uninterrupted since that time.

New Business

PSI Review of Indoor Air Quality Results

Mr. Mike Kopar of PSI provided the Board with the results of the recent indoor air quality testing conducted at the High School indoor pool and found that the levels were in the acceptable range.

PSI also conducted swab testing for mold in HVAC grill vents. Specifically, air quality testing was conducted in the home and visitors bleacher areas and resulted in normal findings. Mr. Kopar reported there was dust build-up on the supply and return vents, which is not unusual. He did find very low levels of common, environmental molds. They also tested for trichloramines in the air at pool level by placing pumps a third of the way out in the deep end and a third of the way out in the shallow end of the pool. Samples were taken about an hour prior to a swim practice, during practice, and an hour after swim practice. He said the results indicated the levels of trichloramine were higher before practice, which is unusual, but none of the levels noted were at levels that would be concerning. Mr. Kopar said testing should be performed again now that the UV filtering system has been installed to ensure the system is working properly. Mr. Wesley asked if he could also explore whether it was appropriate to test bacterial levels in the pool. Mr. Kopar said he would consult with a bacteriologist to determine if that is something that is appropriate and if it is, it could be done when he comes back for the follow up testing of the UV system.

High School Renovation Timeline

Ms. Cassandra Renninger and Mr. Chris Brown of VEBH Architects provided a timeline for the high school renovation project. She noted that Mr. Brown would be the associate working closely with her on the project.

A copy of the preliminary schedule was provided to the School Board. Ms. Renninger explained each portion of the schedule and what is involved during those portions. For this project, the schematic design has already begun and is expected to last through the end of May. Design development will go from May through the end of August and she anticipates the construction documents phase to last through February of 2021. The bidding process will last 4-6 weeks on average and the awarding of contracts is likely to occur in April 2021. Construction should begin in May 2021, with an anticipated construction lasting through the fall of 2022.

At the end of each of the design phases, a cost estimate period will occur to determine if the project is within scope and cost and the need for any additional bids or needs to complete the project.

Mrs. Renninger highlighted opportunities for faculty and community engagement time and noted how important that input would be. The first opportunity for the community is expected to occur this spring. Progress updates for the administration will occur every two weeks throughout the project.

The first schematic site design meeting was held to discuss some overall objectives about the site. Additionally, various meetings already are scheduled for this month to discuss instructional technology, safety/security, building systems and other needs. Some initial contact has been made with Hampton Township to discuss the steps that the project will need to undergo to be in compliance with township ordinances and code.

An additional need will be to explore sanitary sewage lines to ensure they are all functional and none are in need of replacing. Ms. Renninger said equipment may need to be rented to test the existing lines.

A section dedicated to the high school renovation project will be available on the HTSD website [here](#) and will include the anticipated timeline and any other pertinent information.

Finance

Action Items for Consideration

Budget Transfers

The Board is being asked to approve budget transfers totaling \$43,989.77, with the following breakdown:

- Dist; Water/Sewage - \$41,000.00
- HMS; General Supplies - \$2,000.00
- Cen; General Supplies - \$989.77

Allegheny Intermediate Unit Program of Services

The Board is being asked to approve the 2020-2021 Allegheny Intermediate Unit Program of Services Budget, with the District's estimated share of \$48,316. Mr. Kline said this is nearly unchanged from last year's amount of \$48,403.

Old Business

Local Tax Revenue Update

Mr. Kline noted that the year-to-date 2019-20 local revenues are up 3.33% on a year-to-year basis. Most of the line-items are trending at or near the budget amounts, with the exception of earned income taxes. Earned income taxes should significantly exceed the budgeted amount, due to a windfall collection in September 2019. Delinquent real estate taxes in February were strong; however the total collections will likely to fall short of the 2019-20 budget amount.

New Business

Bond Rates

Mr. Vasko and Mr. Kline noted that bond interest rates are extremely favorable after the market turmoil of last week. They suggested that the District pursue a bank qualified (under \$10 million) bond issue for the High School project. Mr. Kline noted that he will speak to the bond underwriters tomorrow and hopefully have a report for the board at the voting meeting.

Personnel

RESIGNATIONS:

1. Accept the resignation of Mr. Thomas Gleason who is retiring after 18 years with the District, effective June 30, 2020. (Mr. Gleason is a Social Studies Teacher at Hampton High School.)

TEACHERS:

2. Approve Mrs. Janeen Bentz's request for a Professional Development Sabbatical for the 2020-2021 School Year. (Mrs. Bentz is a Reading Teacher at Hampton Middle School.)

3. Approve Ms. Rachel Davis as a Long-Term Substitute RtII Teacher at Hampton Middle School from February 18, 2020 through approximately April 15, 2020. Salary remains \$32,500, pro-rated. (Ms. Davis is a substitute for Mrs. Elizabeth Maxa.)

4. Approve Ms. Jessica Wilson as a Long-Term Substitute School Nurse at Hampton High School from February 27, 2020 through approximately May 22, 2020. Salary is \$32,500, pro-rated. (Ms. Wilson is a substitute for Mrs. Melanie Haynes.)

5. Approve Mr. Sean Desguin as a Co-Club Sponsor for Hampton Middle School Jazz Band for the 2019-2020 School Year. (Ms. Shannon Shaffer was previously approved as a Sponsor.)

CUSTODIAL:

6. Approve Mr. Thomas Cicconi as a Day-to-Day Custodial Substitute effective March 2, 2020. Salary is \$12.00 per hour for the first 20 days and \$12.50 per hour thereafter.

SUPPLEMENTALS:

7. Approve the following Building/Coaching Supplemental positions for the 2019-2020 School Year, at a rate of \$136 per point :

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Dan Franklin	HS Musical Director	HS	44	32/44	\$5,984
Richard Swartz (Lucky Munro)	HS Musical Technical Director	HS	28	24/28	\$3,808
Jessica Kendall	HS Musical Choral Director	HS	21	18/22	\$2,856
Ryan Meyer	HS Musical Music Director	HS	19	15/19	\$2,584
Richard Swartz (Lucky Munro)	HS Musical Art Director/Stage Crew	HS	12	12	\$1,632
Jennifer Lavella	HS Musical Assistant Director /Choreographer	HS	28	24/28	\$3,808
Dan Franklin	HS Musical Producer	HS	12	8/12	\$1,632

Policy and Legislative Affairs

Action Items for Consideration

First Reading of Policy #220

The Board is being asked to consider the first reading of Policy 220: Student Expression/Distribution and Posting of Materials. Mr. Shages noted this is a revision to an existing policy to adjust language in the policy to bring it into compliance with current standards.

First Reading of Policy #913

The Board is being asked to consider the first reading of Policy 913: Requests from Non-School Organizations/ Groups/Individuals. Mr. Shages said this policy is coordinated with #920 and is modeled after PSBA policy language.

First Reading of Policy #836

The Board is being asked to consider the first reading of Policy 836: Social Media. Dr. Cunningham said this new policy will outline standards and protocols for District-operated and maintained social media accounts, personal/professional social media accounts, and third party social media accounts. There is no PSBA template for this, so language was taken from the Tech Pool.

Informational

- The County Legislative Forum will take place on March 12 at 7 p.m. at the AIU.
- March 31 is the annual board member convention at the AIU. Elections for new AIU board members also will be held. Eight individuals are running for four positions.

Educational Programs

Action Items for Consideration

There were no action items for consideration this evening.

Transportation

Action Items for Consideration

There were no action items for consideration this evening.

Informational

Mr. Vasko said A.W. Beattie is hosting an Open House on Thursday from 5:15 to 8:15 p.m. Beattie also is holding weekly fish fries each Friday from 11 a.m. to 2 p.m. and again starting at 4 p.m. until 7 pm.

Public Comment

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- There was no public comment at this time.

The meeting was adjourned at 9:03 p.m. Mr. Wesley noted there would be an executive session for legal and personnel issues. The next regularly-scheduled meeting will be held at 7:30 p.m. on Monday, March 9 in the Dr. Harold Sarver Memorial Library, HMS.