

The Board Report

November 5, 2018



Disclaimer: *The Board Report is a synopsis of the Hampton Township School Board meetings and is not intended as a replacement for any official Board minutes.*

~ A Tradition of Excellence ~

The Hampton Township Board of School Directors

Bryant Wesley II, Esq.

Mrs. Mary Alice Hennessey

Ms. Denise Balason

Mrs. Jill Hamlin

Mrs. Pamela Lamagna

Mrs. Gail Litwiler

Mr. Robert Shages

Mr. Greg Stein

Mr. Lawrence Vasko*

Board President

Board Vice President/Student Affairs Chair

Board Secretary/Facilities Chair

Transportation Chair

Personnel Chair

Educational Programs Chair

Board Treasurer/Policy & Legislative Affairs Chair

Technology Chair

Finance Chair

*** Denotes members participating via teleconference call/video.*

**Denotes members not in attendance.*

Members of Administration in Attendance

Dr. Michael Loughead

Dr. Rebecca Cunningham

Ms. Shari Berg

Mr. Rick Farino

Mr. Jeff Kline

Superintendent of Schools

Assistant Superintendent of Schools

Public Relations Consultant

Buildings and Grounds Supervisor

Director of Administrative Services

Public Comment

The Board provides the opportunity for members of the public to address the Board about issues appearing on the agenda, as well as issues affecting the District. In accordance with Policy No. 903, individuals wishing to address the Board will be asked to state their name, address and group affiliation, if applicable.

- There was no public comment.

Committee Reports

Student Affairs

Action Items for Consideration

Pilot of HHS Multicultural Student Association

Dr. Cunningham presented the request from the High School to launch a pilot of a Multicultural Student Association this year. She said she is delighted that four of the students who are promoting the association were in attendance at the Board meeting; the students then provided the Board with an overview of their intent with the club. The students said the purpose of the club would be to create opportunities to share their culture with other students and faculty members. The group would also offer support for the students who are a minority in the school. The students said having the club will not only help the students but also may serve to attract other minorities to the District to increase the overall diversity here. Sarah Jabbar, a teacher in the Social Studies Department, has agreed to serve as the faculty sponsor for the association. Dr. Loughead said he is thrilled to have this association in the stages of formation, noting that the District Leadership Team is also working with a consultant to help expand their knowledge and understanding of diversity.

Student Representatives' Report

Student representatives Rosy Oh and Kerollos Kamel provided the Board with the following updates:

- The Busy Bean Coffee Shop that started a month ago in the high school is so popular that they have had to limit the number of people who can be served each period. There also is a lot of interest among students in helping out to make the business successful.
- The High School Drama Club's fall play, Don't Drink the Water, is premiering this Thursday at 7:30 p.m.
- The students reported that in a meeting with Mr. Andrew Halter, they discussed the idea of a writing lab at the High School that would be run by the upperclassmen and used to help students who need the extra assistance with writing skills.

Facilities Report

Action Items for Consideration

There is no report this evening.

Old Business

Wyland Boiler

Rick Farino reported that the new Wyland Boiler is operating and that there are a few punch list items to be completed. District employees will be trained on November 13th and the Labor & Industry inspection will take place on November 15th.

New Business

High School Academic Redesign/High School Feasibility Study Update Presentation

Dr. Loughead noted that Dr. Imbarlina and Ms. Cassandra Renninger, Architect from VEBH, will be providing an update on the Academic Redesign and High School Feasibility Study at the November 12 voting meeting. The event will be advertised on the District website/social media.

Secondary Campus Land Survey Review

Dr. Loughead referenced the RFP results that VEBH procured for a survey of the High School and Middle School property. He noted that there is currently ambiguity regarding the property boundaries surrounding the High School, Middle School and in between.

Dr. Loughead noted that the proposals entails two phases and he is recommending the consideration of Phase One to the lowest responsible bidder, RA Smith National, in the amount of \$18,500. This item will be an addendum action item for the November 12th voting meeting.

Educational Programs Report

Action Items for Consideration

There is no report this evening.

New Business

School Start Time Committee Update

Dr. Loughead provided an update on the progress of the expanded school start time committee. The expanded school start time committee includes members from the first committee plus one parent representative from each of the five schools, Mr. Kline, Mr. Cardone, and two teacher leaders who are active in the HTEA. Committee members indicated they are interested in inviting students and representatives from the paraprofessional, custodial and secretarial associations as well. Dr. Loughead reported that the committee has been considering Mr. Shages' request for an earlier implementation date but also recognizes that moving the start time of school is a complicated issue and has many ramifications. The committee is also deliberating on a feasible start time that would be supported by the research.

Finance Report

Action Items for Consideration

There is no report this evening.

Old Business

Local Tax Revenue Update as of October 31, 2018

Overall, the year-to-date 2018-19 local revenues continue to be strong. The total revenues are up 3.58% versus the budgeted amount of 2.78%. Real Estate taxes are exceeding the budgetary projections as of October 31st (up 3.03% YTY vs. 2.60% budget).

Interim real estate taxes, real estate transfer taxes and delinquent taxes are also exceeding the budget projections.

Earned income tax collections are relatively flat on a year-to-year basis – with an expected budgetary increase of 3%. The district did receive a \$155,000 EIT deposit on November 2nd; therefore, November is off to a good start.

Capital Projects Financial Update

Mr. Kline provided an update to the capital projects fund following the summer 2018 projects. The projections show a projected balance of \$2.287 million available for upcoming capital projects. This amount is approximately \$54,000 higher than was last projected in May 2018 – due to the lower-than-expected bid for the Wyland Boiler

replacement. The next three scheduled projects are the Central Elementary Roof Replacement, Fridley Field Turf Replacement, and Fridley Field Track Replacement.

New Business

2019-2020 Budget Calendar

Mr. Kline provided an overview of the scheduled process for the creation and adoption of a 2019-2020 budget. He highlighted the following key dates:

- Jan 7, 2019 - The board will receive the first estimated budget / projection document.
- January 14, 2019 – The board will consider a Not to Exceed Resolution or a preliminary budget.
- April 22, 2019 – Special meeting to review preliminary budget (prior to May voting meeting).
- May 6, 2019 – Proposed Final Budget will be considered for approval.
- June 10, 2019 – Final Budget will be considered for approval.

Refuse / Recycling Contract

Mr. Kline noted that the District received bids for refuse/recycling late last week and he wants to add a selection as a voting item at the November 12th meeting. He noted that the clear low bidder is Vogel Disposal, who is currently providing this service. The board concurred to add this item to the voting agenda at the November 12th meeting.

Personnel

Action Items for Consideration

ADMINISTRATORS:

1. Approve Mrs. Marlynn Lux's request for a Professional Development Leave of Absence from February 1, 2019 to April 30, 2019, returning to the District on May 1, 2019. (Mrs. Lux is the Principal at Hampton Middle School.)
2. Approve a temporary change in status for Dr. Michael Silbaugh from Assistant Principal to Acting Principal at Hampton Middle School from February 1, 2019 through April 30, 2019, with an additional stipend of \$5,000.

TEACHERS:

3. Approve Mr. Glenn Geary's request for a Professional Development Leave of Absence for the second semester of the 2018-2019 School Year, returning to the District at the beginning of the 2019-2020 School Year. (Mr. Geary is a Technology Teacher at Hampton Middle School.)
4. Approve Mr. Sam Flowers to continue as a Long-Term Substitute Technology Education Teacher at Hampton Middle School for the second semester of the 2018-2019 School Year (currently approved through February 28, 2019). Salary remains \$31,500. (Mr. Flowers is a substitute for Mr. Glenn Geary).
5. Approve a temporary change in status for Ms. Michele Hurst as Acting Assistant Principal at Hampton Middle School from February 1, 2019 to April 30, 2019. There is no change in salary.

PARAPROFESSIONAL/SECRETARY:

6. Approve Ms. Heidi Weinman as a Class 1-D Paraprofessional at Wyland Elementary School effective November 13, 2018. Salary is \$16.21 per hour for the 60-day probationary period and \$16.46 per hour thereafter. (This is a new position based on increased special education enrollment.)

CUSTODIAL:

7. Accept the resignation of Mr. Lawrence Reaghard, who is retiring after 34 years with the District effective December 31, 2018. (Mr. Reaghard's last day of work in the District is November 21, 2018. Mr. Reaghard is a 12 Month/8 hour per day Custodian at Central Elementary School.)
8. Approve a change in status for Mr. William McChesney moving from a Substitute Custodian to a 10 month/5 hour Custodian at Hampton High School effective October 16, 2018. Salary is \$21.93 per hour per the current Custodial CBA. (Mr. McChesney is replacing Mr. Josh Lavery's position.)

9. Approve the new position of the Mechanical Specialist to the Hampton Custodial Employees' Association Collective Bargaining Agreement, effective November 12, 2018.

10. Approve a change in the title of the custodian position that currently handles the interoffice mail/driver responsibilities for the District, from a 10 month/5 hour Custodian to a 10 month/5 hour Custodial Driver, effective November 12, 2018. (This is not a new position.)

11. Approve the attached job descriptions for the following Custodial positions effective November 12, 2018: Mechanical Specialist and Custodial Driver.

OTHER:

12. Approve the additional changes/corrections for the Club Sponsors for Wyland Elementary School for the 2018-2019 School Year: Wyland Elementary Pawsitive Helping Hands sponsor Amy Kinney.

SUPPLEMENTALS:

13. Approve the following Building/Coaching Supplemental positions for the 2018-2019 School Year, at a rate of \$133 per point:

Name	Position	Building	Points	Range	Total Stipend
Tony Howard	Varsity Girls' Head Basketball Coach	HS	63	51/63	\$8,379
Cate Potter	Varsity Girls' Asst. Basketball Coach	HS	39	33/41	\$5,187
Mary Bukovac	Girls' 8th Grade Basketball Coach	MS	34	26/34	\$4,522
Matthew LaPorte	Girls' 7th Grade Basketball Coach	MS	31	23/31	\$4,522
Joe Lafko	Varsity Boys' Head Basketball Coach	HS	63	51/63	\$8,379
Don Colton	Varsity Boys' Asst. Basketball Coach	HS	37	33/41	\$4,921
Scott Breen	Boys' 9th Grade Basketball Coach	HS	34	26/34	\$4,522
Kellen Wheeler	Boys' 9th Grade Asst. Basketball Coach	HS	27	19/27	\$3,591
Joe Lagnese	Boys' 8th Grade Basketball Coach	MS	34	26/34	\$4,522
Gary Wilson	Boys' 7th Grade Basketball Coach	MS	31	23/31	\$4,123
Morgan Zwegardt	Swimming Head Coach	HS	45	33/45	\$5,985
Erica Seigneur	Swimming Asst. Coach	HS	29	23/31	\$3,857
Keith Hart	Swimming Asst. Coach (Dive)	HS	29	23/29	\$3,857
Chris Hart	Wrestling Head Coach	HS	57	45/57	\$7,581
Brian Zimmerman	Wrestling Asst. Coach	HS	38	30/38	\$5,054

Nick Endres	Volunteer Wrestling Coach	HS			
Dean Longwell	Volunteer Wrestling Coach	HS			
Joseph Brasile	MS Wrestling Coach	MS	36	28/36	\$4,788
Zachary West	MS Asst. Wrestling Coach	MS	28	26/34	\$3,724
Matthew Pokusa	Volunteer Wrestling Coach	MS			
Heather Dietz	Winter Track Head Coach	HS	28	24/28	\$3,724
Allison Dockter	Winter Track Asst. Coach	HS	20	18/20	\$2,660
Kellen Wheeler	Baseball Head Coach	HS	41	35/47	\$5,453

Policy/Legislative Affairs Report

Action Items for Consideration

Second Reading of Policy #138: Language Instruction Educational Program for English Learners

Mr. Shages presented the second reading of Policy #138 regarding the language instruction educational program for English Learners. The first reading of this policy was presented last month and there have been no changes since that time. The adoption of the policy will be an action item at the November Voting Meeting.

New Business

Financial Statements from Affiliated Organizations (UPDATE)

Dr. Cunningham provided the Board with an update on the filing of Year End Financial Reports from the Affiliated Organizations, to be in compliance with Board Policy #915. There are approximately 30 recognized Affiliated Organizations in Hampton. Twenty-three organizations have either filed their report or are exempt because they do not disburse more than \$1,000 annually. The remaining seven affiliated organizations are being contacted by the business office to see if they need any assistance in filing the reports. Dr. Cunningham said she is hopeful that all documents will be submitted in the near future. Mr. Shages asked for an update at the December board meeting.

Transportation Report

Action Items for Consideration

There is no report this evening.

Technology Report

Action Items for Consideration

There is no report this evening.

Public Comment

The Board provides an additional opportunity prior to the adjournment of the meeting for members of the public to address the Board about issues appearing on the agenda, as well as issues affecting the District. In accordance with Policy No. 903, individuals who wish to address the Board are asked to state their name, address and group affiliation, if applicable.

- There was no public comment.

The meeting was adjourned at 8:15 p.m. Mr. Wesley announced there would be n executive session for legal and personnel matters. The next meeting is scheduled for 7:30 p.m. on Monday, November 12, 2018 in the Dr. Harold Sarver Memorial Library, HMS.