

The Board Report

April 2, 2018



Disclaimer: *The Board Report is a synopsis of the Hampton Township School Board meetings and is not intended as a replacement for any official Board minutes.*

~ A Tradition of Excellence ~

The Hampton Township Board of School Directors

Bryant Wesley II, Esq.	Board President
Mrs. Mary Alice Hennessey**	Board Vice President/Student Affairs Chair
Ms. Denise Balason	Board Secretary/Facilities Chair
Mrs. Jill Hamlin	Transportation Chair
Mrs. Pamela Lamagna	Personnel Chair
Mrs. Gail Litwiler	Educational Programs Chair
Mr. Robert Shages	Board Treasurer/Policy & Legislative Affairs Chair
Mr. Greg Stein	Technology Chair
Mr. Lawrence Vasko	Finance Chair

** Denotes members participating via teleconference call/video.

*Denotes members not in attendance.

Members of Administration in Attendance

Dr. Michael Loughhead	Superintendent of Schools
Dr. Rebecca Cunningham	Assistant Superintendent of Schools
Ms. Shari Berg	Public Relations Consultant
Mr. Rick Farino	Supervisor of Buildings and Grounds
Dr. Ed McKaveney	District Technology Director

Public Comment

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- There was no public comment this evening.

Student Affairs Report

Action Items for Consideration

HHS Technology Student Association Trip

The students are requesting permission to attend the Pennsylvania Technology Student Association State Competition at Seven Springs Resort, April 18-21, 2018 at no cost to the District.

Student Representatives' Report

Ryan Bates and Alli Boretsky from Student Council provided the Board with an update on the following items:

- Mini-THON is scheduled for Friday, April 6 from 4:30 p.m. to midnight. Ryan noted the students have raised \$13,604 thus far with a goal of raising \$40,000 this year. The public is invited to come to the event from 4:30 to 6:30 p.m. to participate in the opening ceremonies, and to purchase tickets for the gift baskets and other raffle items. From 4:30 to 5:30 p.m., speakers who have battled cancer will address the students. Food trucks will be parked in the front of the school and anyone can purchase food from them. The vendors will provide a portion of the profits from the evening towards Mini-THON. Mrs. Litwiler congratulated the students and said the Board appreciates what the students are doing.
- There are ten candidates for Distinguished Alumni this year. The students will be part of the panel to select the winner, who will be invited to speak at the commencement ceremonies in June.
- Prom is May 4 this year. "After Prom" will be held at the Omni William Penn, the same location as the prom dinner and dance. Students will be permitted to change clothes this year, but must bring clothes in advance to be approved by High School staff. Alli said having the After Prom at the same location may increase participation from students.

Finance Report

Action Items for Consideration

1. Approve the Budget Transfer totaling \$300.00 for the following: Poff; Travel \$300.00.

2. Approve Resolution for Series 2008 Bond Refunding and establish a minimum savings threshold.

Discussion: Randy Frederick with Piper Jaffray reviewed the market climate that will affect the refunding of this bond series. He said the District is in a good position to conduct the bond refunding at this time. He said market conditions could be better by April 11th, when the refunding is expected to occur. The refunding bond issue will be a little over \$9 million and replace a similar amount of outstanding bonds. Current projections are that the District will realize \$356,762.48 in upfront savings from the refunding. Mr. Frederick noted the District's excellent rating with Standard and Poor's is one of the reasons it is able to save money during the refunding process. He advised the Board to determine the minimum it wants to save during the refunding process for the resolution that will be presented next week.

3. Approve MetLife as District's Basic Life and AD&D Benefit Carrier for the period of July 1, 2018 through June 30, 2019. Rates are as follows: Basic Life Insurance \$0.103 per \$1,000 of coverage; AD&D \$0.016 per \$1,000 of coverage. (These rates reflect no change from the current two year contract).
4. Approve a 60-month lease and service / maintenance / supplies contract with Doing Better Business for (15) multi-function devices (copiers) per the proposed specifications at a cost of \$7,040.76/month. Subject to review by Solicitor.
5. Approve a Managed Print Service Contract with Doing Better Business for the District's network printers per the proposed specifications at a cost of \$655.00/month. Subject to review by the Solicitor.

Discussion:

Mr. Kline noted that the requested motion is for a 5-year lease and contract with "Doing Better Business" (DBB) for (15) copiers. The monthly price includes all lease payments, service, maintenance and supplies (except paper and staples). The contract provides unlimited black and white copies and 17,600 color copies per month (same as the existing contract). The District requested a proposal from DBB for replacement copiers upon the expiration of the existing contract on June 30, 2018. Additionally, the request was made that the price had to be based on a percentage of COSTARS (state) pricing. The equipment component is priced at approximately 74% of COSTARS pricing.

DBB evaluated all of the copiers in the schools and administrative center and met with the primary users for feedback and suggestions for changes / improvement. The requested items (additions and deletions) were incorporated into the proposal for replacement copiers (15 machines replacing 15 machines).

6. Approve 2018-2019 Breakfast & Lunch prices as follows:

	Current Price	2017-2018 Price	Amount of Increase
Full Price - Breakfast	\$1.10	\$1.15	\$0.05
Full Price - Elementary Lunch	\$2.20	\$2.30	\$0.10
Full Price - Secondary Lunch	\$2.50	\$2.60	\$0.10

7. Approve the renewal of the Food Service Management Contract with Metz Culinary Management for the 2018-2019 School Year.

Discussion: The 10-cent lunch increase is for compliance with the USDA's "Paid Lunch Equity" calculation which was implemented to prevent free/reduced lunches from subsidizing paid lunches. The District's calculated weighted average lunch price per Paid Lunch Equity is \$2.85; however, an annual 10 cent increase allows the District to meet the guidelines. Hampton's current lunch prices are 15 to 45 cents lower than our peers.

Local Tax Revenue Update

The revenues are updated through March 31, 2018 and Mr. Kline noted that local revenues are up 0.79 percent. He said as has been the case all year, the delinquent tax collection is lagging and said it is not going to get to even. He said bigger collections for delinquent taxes usually occur later in the year, when the delinquent tax notices are sent to homeowners in arrears.

New Business

Standard & Poor's Rating

Dr. Loughhead said the positive S&P review is attributable, in part, due to Mr. Kline's preparation for the financial review. Hampton's rating with Standard and Poor's remains at AA-/Stable, which is one of the highest ratings a District Hampton's size can earn.

2018-2019 Preliminary Budget #1

The Preliminary Budget #1 will be presented at the April 9th HTSD Board Meeting. A special budget meeting will be held on April 23 at 7 p.m. in the Dr. Harold Sarver Memorial Library, HMS. The meeting will provide a comprehensive overview of the proposed 2018-2019 Operating Budget.

Facilities Report

OLD BUSINESS

Capital Projects Overview

Mr. Kline and Mr. Farino provided an overview of the projects being considered. A total of \$1.1 million currently is available in the capital projects fund to pay for the projects, Mr. Kline noted. The District anticipates the completion of four projects for the summer of 2018:

- Districtwide AED Replacement (17) - \$20,000
- Nimble Storage (Technology Capital Item) - \$40,000
- Wyland Boiler Replacement - \$247,250
- Poff Playground Asphalt Replacement - \$46,396

The Board had further discussions regarding additional projects and the timeline for completing an additional project or projects this summer. The Board asked Administration to research and recommend the sequence of projects.

The Board also asked Mr. Kline to request from Piper Jaffray and bond counsel the feasibility of adding funds to the proposed bond refunding for the purpose of future capital projects – while keeping the issue under \$10 million and thus bank qualified.

High School Project Feasibility Study

Dr. Loughead said a full feasibility study has not yet been conducted for the High School. Some of the renovation work completed at the High School four years ago could be refreshed and reused during a full renovation of the building. Some of the ideas presented in February in the academic redesign for the High School could come into play during this feasibility study. Mrs. Litwiler said she believes they need to move ahead with the High School renovations, but noted that it needs to incorporate the academic redesign as presented in February. Mr. Stein agreed with Mrs. Litwiler's recommendation. Dr. Loughead said he believes the District will be able to take those previous renovations and build on them.

NEW BUSINESS

Five-Year Facilities Improvement

Mr. Farino provided a comprehensive list of capital improvements District-wide, with price tags of \$5,000 or higher. Mr. Farino said his department compiles this list every year prior to the approval of the preliminary budget. The list is very similar to what was presented last spring, with some items being adjusted to reflect current needs.

Personnel Report

RESIGNATIONS

1. Accept the resignation of Ms. Marcy Jack, who is retiring after 28 years with the District effective June 30, 2018. (Ms. Jack is an Elementary Physical Education Teacher at Central Elementary School.)
2. Accept the resignation of Mrs. Karen Vachon-Thaner, who is retiring after 17 years with the District effective June 11, 2018. (Mrs. Vachon-Thaner is an Art Teacher at the High School and Middle School.)
3. Accept the resignation of Ms. Linda Tunie, who is retiring after 24 years with the District, effective June 11, 2018. (Ms. Tunie is an Elementary Teacher at Central Elementary School.)
4. Accept the resignation of Mrs. Janet Weissbart, who is retiring after 24 years with the District effective June 11, 2018. (Mrs. Weissbart is a 10 Month Class II Library Secretary at Poff Elementary School.)
5. Accept the resignation of Mr. John Glock, who is retiring after 8 years with the District effective July 18, 2018. (Mr. Glock is a 12 Month Custodian at Hampton Middle School.)
6. Accept the resignation of Mr. David Mathews, who is retiring after 23 years with the District, effective August 3, 2018. (Mr. Mathews is a 12 Month Custodian at Hampton High School.)

TEACHERS:

7. Approve Ms. Sarah Morris, moving from a Long-Term Substitute Special Education Teacher to a Building Substitute at Hampton High School, effective March 7, 2018. There is no change in salary. (Ms. Morris is replacing Mrs. Christine Majewski).
8. Approve Mr. Erik Ingram as a Building Substitute at Hampton High School effective March 12, 2018 through the remainder of the 2017-2018 School Year. Salary is \$20,500, pro-rated. (Mr. Ingram is replacing Mr. Tadd Bevan.)

SUPPLEMENTALS:

9. Approve the following Building/Coach Supplemental positions for the 2017-2018 School Year, at a rate of \$130 per point:

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Lynn Stevwing	HS Special Education Department Chair	HS	19	15/19	\$2,470
Greg Shumaker	MS Assistant "D" Track Coach	MS	15	15/19	\$1,950
Kim Masarik	HS Assistant "D" Track Coach	HS	20	16/20	\$2,600
Kelley Swick	Volunteer - Girls' Lacrosse				

Educational Programs Report

Action Items for Consideration

2017-2018 Calendar Adjustment

Approve a change in 2017-2018 School Year Calendar due to the school cancellation on Wednesday, March 21, 2018. School is proposed to be in session on Friday, June 8, 2018 as a Make-Up Day, and Monday, June 11, 2018 as a Clerical Day for staff.

Policy/Legislative Affairs Report

Action Items for Consideration

Approval of First Reading of revised Policy No. 101 – Philosophy Of Education/Mission Statement

Mr. Shages said this is strictly a paperwork update that replaces the old mission statement with the District's current mission statement.

Informational

Later School Start Times Update

Mrs. Litwiler updated those in attendance that she and the committee established to explore later school start times for Hampton would be meeting on Friday, April 6 to start the process of reviewing whether later start times would be beneficial to Hampton. The committee will present its findings at a future School Board meeting when available.

Technology Report

Action Items

There were no action items this evening.

Transportation Report

Action Items

There were no action items this evening.

Closing Public Comment Period

The Board provides a second opportunity for members of the public to address the Board about issues appearing on the agenda, as well as issues affecting the District. In accordance with Policy No. 903, individuals wishing to address the Board will be asked to state their name, address and group affiliation, if applicable.

- There was no public comment.

The meeting was adjourned at 9:42 p.m. Mr. Wesley announced there would be a brief executive session for legal and personnel issues. The next regularly-scheduled meeting will be at 7:30 p.m. on Monday, April 9, 2018 in the Dr. Harold Sarver Memorial Library, HMS.