

**2018-19
HAMPTON TOWNSHIP SCHOOL DISTRICT
PROPERTY TAX REBATE PROGRAM**

Hampton Township School District
4591 School Drive
Allison Park, Pennsylvania 15101
412 492-6307

The Hampton Township School District is offering a property tax rebate program to senior citizens, widows, widowers and disabled persons with limited incomes who applied for **and** received a Pennsylvania Property Tax Rebate for the 2017 year. In order to qualify for the Hampton Township School District Rebate, the maximum reported income on the applicant’s approved 2017 PA-1000 application – Line 12 must be \$24,000 or less. The Hampton rebate does not include the supplemental rebate that is added to some applicant’s rebates by the State.

The 2018-19 Hampton Property Tax Rebate amounts are as follows:

TOTAL INCOME From Line 12 of your PA-1000 form			HAMPTON 2018-19 REBATE AMOUNT
\$0	to	\$ 8,000	\$375
\$ 8,001	to	\$15,000	\$300
\$15,001	to	\$18,000	\$200
\$18,001	to	\$24,000	\$125

A rebate is available, upon filing an application, to a person **owning** and **residing** in a primary residence within the Hampton Township School District. The District rebate is calculated using the income information from the 2017 PA-1000 form and the amount of 2018-19 school real estate taxes paid.

Rebate applications must be filed at the Business Office in the School District Administration Building 4591 School Drive, Allison Park, PA 15101 no later than **April 30, 2019.**

The Hampton Township School District application forms are available at the Hampton Township School District office located at 4591 School Drive, Allison Park, PA 15101 or on the District’s website at www.ht-sd.org.

The Pennsylvania Property Tax Rebate Form (Form PA-1000) is available by calling (800) 362-2050 or by visiting the Pennsylvania Department of Revenue’s web site at www.revenue.pa.gov. A taxpayer can request Form PA-1000 by writing to: Pennsylvania Department of Revenue, Tax Forms Service Unit, 711 Gibson Blvd., Harrisburg, PA 17104-3200. Forms are also available at the offices of State Senator Randy Vulakovich and State Representative Hal English. The contact information for these offices is listed in the Q&A section on page 5.

**HAMPTON TOWNSHIP SCHOOL DISTRICT
PROPERTY TAX REBATE PROGRAM**

FILING PACKET

FOR FILING 2018-19 SCHOOL DISTRICT PROPERTY TAX CLAIMS
FILING PERIOD: JULY 1, 2018 TO APRIL 30, 2019

This packet is to be used for filing 2018-19 school property tax rebate claims.

This packet includes the following:

- **“Hampton Township School District Property Tax Rebate Form” (page 1 to page 3)**
- **Filing checklist (page 4)**
- **Question and Answer Guide (page 5 to page 8)**

**Hampton Township School District
Property Tax Rebate Form**

2018-19

Please print or type the information below. This form must be filed between July 1, 2018 and April 30, 2019.

Part 1 – CLAIMANT INFORMATION:

Claimant's Name: _____ Spouse's Name: _____

Claimant's Social Security # _____ Spouse's Social Security #: _____

Address: (Street Number & Name):

City, State, Zip Code: _____

Claimant's Date of Birth: _____ Spouse's Date of Birth: _____

Daytime Telephone Number: _____ Municipality of Residence: _____

Part II – FILING STATUS:

1. I certify that I am: (check one box only)

- A. A Claimant, age 65 or older as of December 31, 2017
- B. A Claimant under age 65 with a spouse age 65 or older as of December 31, 2017
- C. A Widow or Widower, age 50 to 64, as of December 31, 2017
- D. Permanently Disabled, age 18 to 64, during 2017

Part III – SIGN & DATE:

Claimant: I declare that this claim is to the best of my knowledge and belief, true, correct and complete, and this is the only claim filed by members of my household.

Claimant's Signature & Date: _____

Preparer: I declare that I prepared this return and that it is, to the best of my knowledge and belief, true, correct and complete.

Preparer's Signature, Date & Phone Number: _____

A signed copy of Form PA-1000 for 2017, a copy of your 2017 PA rebate check and a copy of your receipted 2018-19 school property tax bill must be attached to this form in order to be eligible to receive a property tax rebate.

YOU MUST BE APPROVED BY THE STATE FOR THE "PA-1000 REBATE" BEFORE YOU ARE ELIGIBLE TO RECEIVE THE HAMPTON TOWNSHIP SCHOOL DISTRICT REBATE

**HAMPTON TOWNSHIP SCHOOL DISTRICT
PROPERTY TAX REBATE PROGRAM**

CALCULATION WORKSHEET

FOR FILING 2018-19 SCHOOL DISTRICT PROPERTY TAX CLAIMS
FILING PERIOD: JULY 1, 2018 TO APRIL 30, 2019

- A. Total Income of Claimant & Spouse** \$ _____
(From 2017 PA-1000, Line 12)
- B. 2017 PA State Property Tax Rebate** \$ _____
(From PA-1000, Line 14)
- C. 2018-19 School Property Taxes Paid** \$ _____
(Per copy of receipted school tax bill(s))

The School District will determine if you are eligible for a rebate and calculate the rebate amount.

Hampton Township School District Business Office Use Only:

Verified Income from PA – 1000 Line 12: _____

Verified Receipt of PA – 1000 Rebate: _____

Verified HTSD Property Taxes Paid/Amt: _____

Calculated HTSD Rebate Amount: _____

Approval Signature: _____

Date Paid: _____

Check #: _____

**HAMPTON TOWNSHIP SCHOOL DISTRICT
PROPERTY TAX REBATE PROGRAM**

INCOME ELIGIBILITY

FOR FILING 2018-19 SCHOOL DISTRICT PROPERTY TAX CLAIMS
MUST FILE BETWEEN JULY 1, 2018 AND APRIL 30, 2019

TOTAL INCOME From Line 12 of your PA-1000 form			HAMPTON REBATE AMOUNT
\$0	to	\$ 8,000	\$375
\$ 8,001	to	\$15,000	\$300
\$15,001	to	\$18,000	\$200
\$18,001	to	\$24,000	\$125

HAMPTON TOWNSHIP SCHOOL DISTRICT PROPERTY TAX REBATE PROGRAM

FILING CHECKLIST

FOR FILING 2018-19 SCHOOL DISTRICT PROPERTY TAX CLAIMS
MUST FILE BETWEEN JULY 1, 2018 AND APRIL 30, 2019

Did you remember to do the following?

- Complete, sign and date the Hampton Township School District Rebate Form?
- Attach a signed copy of your PA-1000 for 2017? For duplicate copies call 1-717-705-0598
- Attach a copy of your PA-1000 2017 rebate check or bank statement indicating the direct deposit amount received from the Pennsylvania Department of Revenue.

Alternatively, proof of payment can be accessed online at:

<https://www.doreservices.state.pa.us/PITServices/WheresMy/Rebate>

Or By calling 1-717-787-8397 and requesting an acknowledgement letter of your 2017 PA – 1000 rebate.

- Attach a copy of your Receipted 2018-19 school tax bill?

HAMPTON TOWNSHIP SCHOOL DISTRICT PROPERTY TAX REBATE PROGRAM

QUESTION & ANSWER GUIDE

FOR FILING 2018-19 SCHOOL DISTRICT PROPERTY TAX CLAIMS
FILE BETWEEN JULY 1, 2018 AND APRIL 30, 2019

Q. Did you remember to file your Pennsylvania State Property Tax Rebate?

- A. In order to apply for the Hampton Township School District Property Tax rebate, you must first file a Property Tax Rebate with the Pennsylvania Department of Revenue. To obtain this rebate, an applicant must file Form PA-1000 "Pennsylvania Property Tax or Rent Rebate" with the PA Department of Revenue. **A signed copy of this form is required to be filed with your Hampton Township School District Rebate Application.** You may obtain Form PA-1000 by calling (800) 362-2050 or by visiting the Pennsylvania Department of Revenue's web site at <http://www.revenue.pa.gov/FormsandPublications/FormsforIndividuals/PTRR/Pages/default.aspx>

The PA-1000 form is also available at the offices of Senator Randy Vulakovich and Representative Hal English at the addresses listed at the bottom of this page.

In addition, you may request Form PA-1000 by writing to:

Pennsylvania Department of Revenue
Tax Forms Service Unit
711 Gibson Blvd.
Harrisburg, PA 17104-3200

Q. How do I obtain a Hampton Township School District Property Tax rebate form?

- A. Application forms can be obtained from the following locations:
- From the Hampton Township School District Office located at 4591 School Drive, Allison Park, PA. Phone 412 492-6307.
 - From the District web-site: www.ht-sd.org
 - From the offices of State Senator Randy Vulakovich or State Representative Hal English

State Senator Randy Vulakovich
300 Wetzel Road
Suite 302
Glenshaw, PA 15116

State Representative Hal English
30th District
4290 William Flinn Hwy, Suite 200
Allison Park, PA 15101

HAMPTON TOWNSHIP SCHOOL DISTRICT PROPERTY TAX REBATE PROGRAM

QUESTION & ANSWER GUIDE

FOR FILING 2018-19 SCHOOL DISTRICT PROPERTY TAX CLAIMS
FILE BETWEEN JULY 1, 2018 AND APRIL 30, 2019

Q. Who can file a Hampton Township School District Property Tax rebate claim?

A. In order to qualify for a Hampton Township School District Property Tax Rebate:

- You must have applied for **and** received a Pennsylvania Property Tax Rebate (form PA-1000)
- You must have **owned** and **occupied a residence** within the Hampton Township School District during the 2018-19 school year.
- You or your spouse must have been at least 65 years old as of December 31, 2017.
or
- You were a widow or widower during all or part of 2017 and must have been 50 years or older as of December 31, 2017.
or
- You were permanently disabled during all or part of 2017, 18 years or older during 2017 and were unable to work because of a medical determined physical or mental disability.
- Your total 2017 household income, including your spouse's, must have been \$24,000 or less. Note: Fifty percent (50%) of social security/railroad retirement income can be excluded in determining income limits.
- You or someone on your behalf must have paid the school district taxes on the residence for 2018-19. The payment must have been made on or before the date of filing the claim.
- Only one member of each household may file a claim even if more than one person is qualified to receive a rebate.

Q. What is the income limit for the Hampton Township School District rebate?

A. To qualify for the Hampton Township School District Property Tax Rebate Program, an applicant may have annual income up to \$24,000 (50% of any social security/railroad retirement income is excluded). The Pennsylvania rebate program allows for annual income of up to \$35,000. **Therefore, some residents will qualify for the Pennsylvania program, but not the Hampton program.**

HAMPTON TOWNSHIP SCHOOL DISTRICT PROPERTY TAX REBATE PROGRAM

QUESTION & ANSWER GUIDE

FOR FILING 2018-19 SCHOOL DISTRICT PROPERTY TAX CLAIMS
FILE BETWEEN JULY 1, 2018 AND APRIL 30, 2019

Q. Can I file a claim form for someone who has recently died?

A. You may file a claim for an eligible claimant, who **died after December 31, 2017.**

You may not file a claim if the claimant **died during 2017.**

The law governing the Property Tax Rebate Program requires that a claimant must have lived for the entire 2017 calendar year in order to receive a rebate.

If you are filing a claim for an eligible decedent, please include "Estate of" before the claimant's name.

Q. What do I attach to my form to claim a property tax rebate?

A. You will need to provide a copy of your **receipted 2018-19 school tax bill** for the year claimed. Canceled checks are not acceptable. If your name does not appear on the tax bill, proof of ownership must be submitted. Proof of ownership can be in the following forms: a copy of the deed, trust, will, or decree of distribution. If the address is not on the receipted bill or mortgage statement, a letter from your tax collector or mortgage company verifying your home address must be submitted.

You also must submit a signed copy of Form PA-1000 "Property Tax and Rent Rebate Program" 2017 application as submitted to the Pennsylvania Department of Revenue and a copy of the State rebate check or bank statement verifying a direct deposit that was issued to you.

Copies of Forms W-2, 1099-INT, 1099-DIV, 1099-R, 1099-MISC, SSA-1099 or copies of your federal income tax return or your PA tax return for the claim year are not required when filing your claim form. However, copies of these forms may be required to be submitted to substantiate your income if your return is selected for audit purposes.

Q. What is the total amount I can be eligible to receive as a rebate?

A. The maximum amount that you may be eligible to receive as a rebate is \$375. The school district rebate is based on school district property taxes only. The amount of the state and school rebates cannot exceed the 2018-19 school real estate tax bill. If this happens, the school rebate will be reduced to equal the school real estate tax bill.

HAMPTON TOWNSHIP SCHOOL DISTRICT PROPERTY TAX REBATE PROGRAM

QUESTION & ANSWER GUIDE

FOR FILING 2018-19 SCHOOL DISTRICT PROPERTY TAX CLAIMS
FILE BETWEEN JULY 1, 2018 AND APRIL 30, 2019

Q. If I am eligible, how do I obtain my tax rebate?

- A. All eligible taxpayers must file a Tax Rebate Claim Form with the district and include a signed copy of the PA-1000 for 2017, a copy of your state rebate check or a copy of the bank statement depicting the direct deposit receipt, and a copy of a receipted 2018-19 school tax bill. The Tax Rebate Claim Form must be signed and dated and filed by the appropriate deadline to be eligible to receive a rebate.

NOTE: You must be approved by the state for the rebate before you can be eligible to receive the school district's rebate.

Q. When do I file my tax rebate claim form? Is there a deadline?

- A. The Tax Rebate Claim Form must be filed between July 1, 2018 and April 30, 2019. No Tax Rebate Claim Forms will be accepted **AFTER** April 30, 2019 for 2018-19 rebate claims.

Q. Where do I send my tax rebate claim form?

- A. Tax rebate claim form and supporting documents should be mailed to the following address:

Hampton Township School District
Business Office
4591 School Drive
Allison Park, PA 15101

Q. Are there penalties for fraudulent claims to obtain a tax rebate?

- A. In any case in which a Tax Rebate Claim form is excessive and was filed with fraudulent intent, the claim shall be disallowed in full and the claimant or any person who assisted in the preparation or filing of a fraudulent rebate claim will be reported to the proper authorities.

Q. If I have any questions, is there someone I can contact?

- A. If you have any questions, call the Hampton Township School District Business Office at 412 492-6307, Monday through Friday, 8:00 a.m. to 4:00 p.m.