



915. SCHOOL-COMMUNITY, PARENT ASSOCIATIONS, AND BOOSTER/SUPPORT GROUPS

3. Guidelines	<p>of the District name, and the ability to interact with the teams, clubs, groups, and/or organizations of the District.</p> <p>The Board encourages the District Administration, teachers and other school employees to cooperate with all Affiliated Organizations.</p> <p>The objectives of Affiliated Organizations shall be to:</p> <ol style="list-style-type: none"><li>1. Promote the welfare of students in the home, school, and community.</li><li>2. Establish a closer relationship between the home and school.</li><li>3. Unite the efforts of educators, parents, and the general public for the benefit of the student's total development.</li></ol> <p>All Affiliated Organizations shall comply with all policies, rules and regulations of the District as well as all laws and organization regulations that govern such Affiliated Organizations, but not limited to state, county, and local government agencies and organizations such as the PIAA and WPIAL.</p> <p>In the case of any promotion, program or event involving District resources or personnel, approval for such an activity shall be obtained from the District through the District Administration.</p> <p>If an Affiliated Organization contracts with any individual(s) or outside entity for services that take place on school District-owned facilities, both must follow all District guidelines and policies for Use of School Facilities.</p> <p><u>Year-End Treasurer's Report</u></p> <p>Affiliated Organizations must assure the participants in the organization that all financial transactions are being carried out in a reasonable, prudent, and fully transparent manner and is responsible to its members for all monies received and expended by, or on behalf of, the organization.</p> <p>The Board does not assume any financial oversight responsibility for an Affiliated Organization and excludes itself from any liability an Affiliated Organization may incur.</p> <p>Each Affiliated Organization shall maintain a separate bank account and deposit all proceeds and receipts of the organization and follow prudent accounting practices in maintaining and disbursing funds. They may not use the District tax-free number for purchases.</p>
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	<p>At least annually or upon a change of officers, and within 3 months of the end of their fiscal year, Affiliated Organizations that receive or disburse more than \$1,000 annually shall distribute or make readily available a financial statement to all organization members or other interested parties upon request. The report should include documented revenues and expenditures as well as a statement that the report has been distributed to all organization members.</p> <p>In order to ensure that the Affiliated Organizations are maintaining financial transparency with their membership, a copy of the financial report must be sent to the Office of the Superintendent for archiving only. Any reports filed with the District are for record retention only and HTSD will not be responsible for accuracy or completeness of the information in the statements nor the monies collected, held, or disbursed by the organization.</p> <p>Organizations found to be delinquent or deficient in the requirements of this policy may also have their status as an HTSD recognized Affiliated Organization removed at the discretion of the Board.</p>
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